

TRANSITION PLAN FOR TWO-YEAR OLDS TO THREE-YEAR OLDS

Parents,

According to Kentucky Child Care Regulations, children who are toddlers (under 36 months of age) must not be blended with older children for care. Here at MUMP, children are enrolled in a class based on what their age is on August 1st. We do not have the ability to move a child to another classroom when they have a birthday; this is the same for the children who turn four while enrolled in a three year-old class and for children who turn five while enrolled in a four year-old class. We operate our preschool just like "big school" in that aspect. It is our belief that children are more successful when they are allowed to remain in the same room with their friends as opposed to being promoted one at a time into a new classroom in the preschool setting.

If you are enrolling your child in a two-year old class, you will also need to fill out the TRANSITION PLAN FOR TWO-YEAR OLDS TO THREE-YEAR OLDS form following this letter and return it with your completed Registration form.

Thank you,
Kristen Clark, Director
Middletown United Methodist Preschool



TRANSITION PLAN FOR TWO-YEAR-OLDS TO THREE-YEAR-OLDS

This group transition plan is appropriate when an entire classroom transitions from a Two -Year-Old Class (Toddlers) to a Three-Year-Old Class (Preschool).

Kentucky's Child Care Regulations state that children who are toddlers (under 36 months of age) must not be blended with older children for care. It is our belief that children are more successful when they are allowed to remain in the same room with their friends, as opposed to being promoted one at a time into a new classroom.

As the children enrolled in our Two-Year-Room (Toddlers) celebrate their third birthdays, our staff will ensure that the classroom is continuously updated so that programming and equipment is age and developmentally appropriate for each child in the group. Instead of promoting your child to a new classroom on their third birthday – we will remain as a group for this school year. In just a matter of months our Two-Year-Room (Toddlers) will transition to the Three's Room (Preschool)! We believe this is the best setting for your child and look forward to a wonderful year.

Please complete the release acknowledging that you understand our plan for transitioning the Two-Year-Old Room (Toddlers) to the Three-Year-Old Room (Preschool) and believe it would be the correct placement for your child.

Child's Name _____

Parent Printed Name _____

Parent Signature _____

Date of Signature _____

KENTUCKY'S CHILD CARE REGULATION

Kentucky's Child Care Regulation 922 KAR 2:120 Section 5 Infant and Toddler Play Requirements

- (1) *Inside areas for infants and toddlers under twenty-four (24) months of age shall: (a) Be separate from an area used by an older child; (b) Not be an exit or entrance; and (c) Have adequate crawling space for an infant or toddler away from general traffic patterns of the center.*
- (2) *Except in accordance with subsection (3) of this section or Section 2 (2)(c) of this administrative regulation, an infant or toddler under twenty-four (24) months of age shall not participate in an activity with an older child for more than one (1) hour per day.*
- (3) *If a toddler is developmentally appropriate for a transition to a preschool age group, a toddler may participate in an activity with an older child for more than one (1) hour per day if:*
 - (a) *Space for the toddler is available in the preschool-age group.*
 - (b) *The staff to child ratios and group sizes are maintained based on the age of the youngest child;*
 - (c) *The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and*
 - (d) *The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.*